



Talking Your Way to the Top: Business English That Works

By Hirsch, Gretchen S.

Prometheus Books, 2006. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service!

Summary: What's the difference between ambiguous and ambivalent? When is it right to say he and I, and when is him and me correct? What's the most important part of a voice mail message? What's the one mistake that's guaranteed to make an audience fall asleep during your presentation? Whether you're the CEO of a conglomerate or an entry-level candidate preparing for an interview, how you speak has an effect on how you're perceived. Grammar gaffes, incorrect word choices, inappropriate language, and inarticulate expression can peg you as both uneducated and unsophisticated. If you're uncertain about how effectively you speak, business-communications expert Gretchen S. Hirsch has all the answers in this one comprehensive, amusing, and very useful book. Full of on-target tips and easy-to-navigate lists of frequently misused words, Talking Your Way to the Top is a quick, entertaining reference for any businessperson interested in becoming a more interesting and powerful speaker. It teaches you to recognize and avoid noxious nouns, vexing verbs, jarring jargon, wretched redundancies, and execrable euphemisms. Even better, Hirsch leads you every step of the way on the road to success. She gives...



READ ONLINE
[3.47 MB]

Reviews

A fresh e-book with a brand new perspective. This is certainly for anyone who statte that there had not been a really worth reading. I am just happy to explain how this is the very best publication i have go through in my individual lifestyle and may be he best pdf for ever.

-- **Margarett Roob**

The very best publication i possibly study. This is certainly for anyone who statte there was not a worth looking at. I am just very happy to tell you that this is basically the best pdf i actually have study inside my individual life and could be he very best pdf for possibly.

-- **Darlene Blick**

You May Also Like



Maisy's Christmas Tree

Candlewick, 2014. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: The final scene of the gang caroling around the tree, complete with paper crowns from British Christmas crackers, is delightful. Toddlers celebrating the holiday will enjoy...



Grandpa Spanielson's Chicken Pox Stories: Story #1: The Octopus (I Can Read Book 2)

HarperCollins, 2005. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: Foreword by Raph Koster. Introduction. I. EXECUTIVE CONSIDERATIONS. 1. The Market. Do We Enter the Market? Basic Considerations. How and Which Niche? Market Analysis: Who Are...



Star Flights Bedtime Spaceship: Journey Through Space While Drifting Off to Sleep

CreateSpace Independent Publishing Platform, 2013. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: "Star Flights Bedtime Spaceship" is a charming and fun story with the purpose to help children unwind and go to sleep. The underlying...



The Web Collection Revealed, Premium Edition: Adobe Dreamweaver CS6, Flash CS6, and Photoshop CS6 (Stay Current with Adobe Creative Cloud)

Cengage Learning, 2012. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: You can now maximize and integrate the design and development power of Adobe Creative Suite 6 with WEB COLLECTION REVEALED PREMIUM EDITION. This one of...



A Smarter Way to Learn JavaScript: The New Approach That Uses Technology to Cut Your Effort in Half

Createspace, United States, 2014. Paperback. Book Condition: New. 251 x 178 mm. Language: English . Brand New Book ***** Print on Demand *****.The ultimate learn-by-doing approachWritten for beginners, useful for experienced developers who want to sharpen their skills and don't mind...



A Connecticut Yankee in King Arthur's Court

Bantam Doubleday Dell Publishing Group Inc, United States, 1994. Paperback. Book Condition: New. Reissue. 170 x 104 mm. Language: English . Brand New Book. When A Connecticut Yankee in King Arthur's Court was published in 1889, Mark Twain was undergoing a...